

FACTSHEET



We help people of all ages with all sorts of problems!

Please note that we update our fact sheets as soon as new information comes to hand but due to rapidly changing regulations, they are intended as a general guide only.

RESIDENCIA

New legislation does away with requirement of residency cards for EU residents in Spain

Royal Decree 240-2007, which was approved on 16th February 2007 by the Spanish Council of Ministers, establishes that from 28th March 2007 European Union citizens will no longer be issued with residency cards. However, the new decree requires all EU citizens planning to reside in Spain for more than 3 months to register in person at the Foreigners Office (Oficina de Extranjeros) in the region where they are residing or at designated police stations. Instead of the laminated ID cards a certificate will be issued to citizens stating their name, address, nationality, identity number and date of registration.

NEW 'RESIDENT'S CERTIFICATE'

Different regions may vary the following procedure slightly

You require a completed EX16 form for 'Certificado de Registro Ciudadano de La Union' (This form is available from National Police Offices, the HELP office or it can be downloaded from the website of the Spanish Ministry of the Interior.

www.mir.es/SGACAVT/modelos/extranjeria/modelos_extranje/ex_16.pdf

You also require a Bank paying-in slip called Modelo 790 (available from a National Police Office). Take it to a Bank and pay the fee for the Residents Certificate. (Currently 10.00€)

What to do if you require a new Resident's Certificate

Be ready to produce:

1. The completed application form EX16 and a photocopy of it.
2. The receipt from the bank for the fee paid.
3. Your passport plus a photocopy of it.
4. A recent utility bill
5. Your NIE certificate plus a photocopy of it.
6. Padron (obtained at your local Town Hall)
7. Three (3) Passport sized photographs

What to do when your Resident's Card has expired.

Be ready to produce:

HELP MURICA MAR MENOR

www.helpmarmenor.org

DOCUMENT R003

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1. Your old card
2. The completed application form EX16 and a photocopy of it.
3. The receipt from the bank for the fee paid.
4. Your passport plus a photocopy of it.
5. A recent utility bill
6. Your NIE certificate plus a photocopy of it or you may be asked for a current Padron certificate
7. One (1) Passport sized photograph

What to do next.

In both situations you need to go to your National Police Office.

The procedure in Cartagena is as follows (Different regions may vary the following procedure slightly).

The National Police Office in Cartagena is closed for renovation. (It will take approximately two years to complete). Hopefully in 2010 the new office will be finished. In the meantime go to 12 Plaza Espana, Ministerio Del Interior. There is a sign saying Policia and Documentation Extranjeros. Plaza Espana is the roundabout at the bottom of Calle Alphonso. The office is on the left hand side. There is Underground parking nearby.

You will be allocated a number when you arrive; tickets are issued at 8.30 a.m. in front of the Police Station. (N.B. there are a limited number of tickets per day so it is advisable to get there early) and you will be given two forms to fill in. Some people have been asked to photocopy the forms, others have not.

When your number is called you go to the desk and they take your Residencia Card from you and take a fingerprint, then give you the Community Residence Certificate. You will currently be asked to pay €10, which can be paid at the Police Station.

It appears that there is no expiry date for the Certificate.

The certificate cannot be used for identification; the British Embassy recommends that British citizens in Spain should always carry some proof of identity.